



Training Evaluation for Trainees

Title of Training: SalesDate: July 15, 2024Name of Trainee: ABCDFFacilitator: MR. XYZ*Instruction: Please put a ✓ on the box for your rating.*

TOPIC: SALES TARGET	UNSATISFACTORY	NEEDS IMPROVEMENT	SATISFACTORY	VERY SATISFACTORY	OUTSTANDING
Understanding of Key Concepts					✓
Retention of Information				✓	
Contribution to Discussion				✓	
Participation in SLEs				✓	
Receptive to Feedback					✓
Assessment Score					✓

TOPIC: TASK OF TSR	UNSATISFACTORY	NEEDS IMPROVEMENT	SATISFACTORY	VERY SATISFACTORY	OUTSTANDING
Understanding of Key Concepts			✓		
Retention of Information			✓		
Contribution to Discussion		✓			
Participation in SLEs		✓			
Receptive to Feedback			✓		
Assessment Score			✓		

TOPIC: BIDDING PREP	UNSATISFACTORY	NEEDS IMPROVEMENT	SATISFACTORY	VERY SATISFACTORY	OUTSTANDING
Understanding of Key Concepts			✓		
Retention of Information			✓		
Contribution to Discussion			✓		
Participation in SLEs			✓		
Receptive to Feedback			✓		
Assessment Score			✓		

TOPIC: ACTUAL COMPUTATION OF TAX	UNSATISFACTORY	NEEDS IMPROVEMENT	SATISFACTORY	VERY SATISFACTORY	OUTSTANDING
Understanding of Key Concepts		✓			
Retention of Information		✓			
Contribution to Discussion		✓			
Participation in SLEs			✓		
Receptive to Feedback			✓		
Assessment Score			✓		



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TOPIC: PERFORMANCE TASK	UNSATISFACTORY	NEEDS IMPROVEMENT	SATISFACTORY	VERY SATISFACTORY	OUTSTANDING
Understanding of Key Concepts			✓		
Retention of Information				✓	
Contribution to Discussion				✓	
Participation in SLEs				✓	
Receptive to Feedback			✓		
Assessment Score			✓		

TOPIC: ROLE PLAY	UNSATISFACTORY	NEEDS IMPROVEMENT	SATISFACTORY	VERY SATISFACTORY	OUTSTANDING
Understanding of Key Concepts					✓
Retention of Information					✓
Contribution to Discussion				✓	
Participation in SLEs				✓	
Receptive to Feedback				✓	
Assessment Score					✓