



## Training Evaluation for Trainees

Title of Training: EMPLOYEE MANUAL AND COMPANY ORIENTATION Date: August 27, 2024Name of Trainee: Reymond Abuyan Facilitator: Robert Sampang*Instruction: Please put a ✓ on the box for your rating.*

TOPIC: EMPLOYEE MANUAL	UNSATISFACTORY	NEEDS IMPROVEMENT	SATISFACTORY	VERY SATISFACTORY	OUTSTANDING
Understanding of Key Concepts			✓		
Retention of Information			✓		
Contribution to Discussion				✓	
Participation in SLEs				✓	
Receptive to Feedback				✓	
Assessment Score				✓	

TOPIC: BENEFITS & HR PROGRAMS	UNSATISFACTORY	NEEDS IMPROVEMENT	SATISFACTORY	VERY SATISFACTORY	OUTSTANDING
Understanding of Key Concepts				✓	
Retention of Information				✓	
Contribution to Discussion				✓	
Participation in SLEs				✓	
Receptive to Feedback				✓	
Assessment Score				✓	

TOPIC: COMPANY CHARACTER	UNSATISFACTORY	NEEDS IMPROVEMENT	SATISFACTORY	VERY SATISFACTORY	OUTSTANDING
Understanding of Key Concepts				✓	
Retention of Information				✓	
Contribution to Discussion			✓		
Participation in SLEs				✓	
Receptive to Feedback				✓	
Assessment Score			✓		

TOPIC: FOREIGN CORRUPT PRACTICES ACT	UNSATISFACTORY	NEEDS IMPROVEMENT	SATISFACTORY	VERY SATISFACTORY	OUTSTANDING
Understanding of Key Concepts				✓	
Retention of Information				✓	
Contribution to Discussion			✓		
Participation in SLEs			✓		
Receptive to Feedback			✓		
Assessment Score				✓	



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Table with 6 columns: TOPIC: NATURE OF BUSINESS, UNSATISFACTORY, NEEDS IMPROVEMENT, SATISFACTORY, VERY SATISFACTORY, OUTSTANDING. Rows include Understanding of Key Concepts, Retention of Information, Contribution to Discussion, Participation in SLEs, Receptive to Feedback, and Assessment Score.

Table with 6 columns: TOPIC: INTERNAL ORGANIZATION, UNSATISFACTORY, NEEDS IMPROVEMENT, SATISFACTORY, VERY SATISFACTORY, OUTSTANDING. Rows include Understanding of Key Concepts, Retention of Information, Contribution to Discussion, Participation in SLEs, Receptive to Feedback, and Assessment Score.

Table with 6 columns: TOPIC: SYTEMS & PROCEDURES, UNSATISFACTORY, NEEDS IMPROVEMENT, SATISFACTORY, VERY SATISFACTORY, OUTSTANDING. Rows include Understanding of Key Concepts, Retention of Information, Contribution to Discussion, Participation in SLEs, Receptive to Feedback, and Assessment Score.