



## Training Evaluation for Trainees

Title of Training: **Employee Manual & Company Orientation** Date: **September 16, 2025**

Name of Trainee: **John Rainer Bartolome** Facilitator: **Rob Sampang**

Instruction: Please put a ✓ on the box for your rating.

<b>TOPIC: EMPLOYEE MANUAL</b>	<b>UNSATISFACTORY</b>	<b>NEEDS IMPROVEMENT</b>	<b>SATISFACTORY</b>	<b>VERY SATISFACTORY</b>	<b>OUTSTANDING</b>
Understanding of Key Concepts			✓		
Retention of Information				✓	
Contribution to Discussion				✓	
Participation in SLEs				✓	
Receptive to Feedback				✓	
Assessment Score			✓		

<b>TOPIC: COMPANY CHARACTER</b>	<b>UNSATISFACTORY</b>	<b>NEEDS IMPROVEMENT</b>	<b>SATISFACTORY</b>	<b>VERY SATISFACTORY</b>	<b>OUTSTANDING</b>
Understanding of Key Concepts			✓		
Retention of Information			✓		
Contribution to Discussion			✓		
Participation in SLEs			✓		
Receptive to Feedback			✓		
Assessment Score			✓		

<b>TOPIC: NATURE OF BUSINESS</b>	<b>UNSATISFACTORY</b>	<b>NEEDS IMPROVEMENT</b>	<b>SATISFACTORY</b>	<b>VERY SATISFACTORY</b>	<b>OUTSTANDING</b>
Understanding of Key Concepts			✓		
Retention of Information			✓		
Contribution to Discussion				✓	
Participation in SLEs				✓	
Receptive to Feedback			✓		
Assessment Score			✓		

<b>TOPIC: INTERNAL ORGANIZATION</b>	<b>UNSATISFACTORY</b>	<b>NEEDS IMPROVEMENT</b>	<b>SATISFACTORY</b>	<b>VERY SATISFACTORY</b>	<b>OUTSTANDING</b>
Understanding of Key Concepts			✓		
Retention of Information			✓		
Contribution to Discussion				✓	
Participation in SLEs				✓	
Receptive to Feedback				✓	
Assessment Score			✓		



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TOPIC: SYSTEMS AND PROCEDURES	UNSATISFACTORY	NEEDS IMPROVEMENT	SATISFACTORY	VERY SATISFACTORY	OUTSTANDING
Understanding of Key Concepts			✓		
Retention of Information			✓		
Contribution to Discussion				✓	
Participation in SLEs				✓	
Receptive to Feedback				✓	
Assessment Score			✓		