



## Training Evaluation for Trainees

Title of Training: Employee Manual And Company Orientation Date: April 14, 2026Name of Trainee: Paolo John Angeles Facilitator: Rob Sampang*Instruction: Please put a ✓ on the box for your rating.*

TOPIC: EMPLOYEE MANUAL	UNSATISFACTORY	NEEDS IMPROVEMENT	SATISFACTORY	VERY SATISFACTORY	OUTSTANDING
Understanding of Key Concepts			✓		
Retention of Information			✓		
Contribution to Discussion		✓			
Participation in SLEs		✓			
Receptive to Feedback			✓		
Assessment Score			✓		

TOPIC: COMPANY CHARACTER	UNSATISFACTORY	NEEDS IMPROVEMENT	SATISFACTORY	VERY SATISFACTORY	OUTSTANDING
Understanding of Key Concepts			✓		
Retention of Information			✓		
Contribution to Discussion		✓			
Participation in SLEs		✓			
Receptive to Feedback			✓		
Assessment Score			✓		

TOPIC: NATURE OF BUSINESS	UNSATISFACTORY	NEEDS IMPROVEMENT	SATISFACTORY	VERY SATISFACTORY	OUTSTANDING
Understanding of Key Concepts			✓		
Retention of Information			✓		
Contribution to Discussion		✓			
Participation in SLEs		✓			
Receptive to Feedback			✓		
Assessment Score			✓		

TOPIC: INTERNAL ORGANIZATION	UNSATISFACTORY	NEEDS IMPROVEMENT	SATISFACTORY	VERY SATISFACTORY	OUTSTANDING
Understanding of Key Concepts			✓		
Retention of Information			✓		
Contribution to Discussion		✓			
Participation in SLEs		✓			
Receptive to Feedback			✓		
Assessment Score			✓		



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<b>TOPIC:</b> <b>SYSTEMS AND PROCEDURES</b>	<b>UNSATISFACTORY</b>	<b>NEEDS IMPROVEMENT</b>	<b>SATISFACTORY</b>	<b>VERY SATISFACTORY</b>	<b>OUTSTANDING</b>
Understanding of Key Concepts			✓		
Retention of Information			✓		
Contribution to Discussion		✓			
Participation in SLEs		✓			
Receptive to Feedback			✓		
Assessment Score			✓		