



TRAINING EVALUATION FORM

Training Date: 2025-09-16 08:00:00
Training Title: Employee Manual & Company Orientation
Facilitator: Rob Sampang

Please complete the evaluation form for todays training session. Kindly tick off your level of agreement with the listed statement below.

	Strongly Agree	Agree	Disagree	Strongly Disagree
Please Rate the Following:				
FACILITATOR				
was well prepared	✓			
encouraged active participation from the group	✓			
knowledge of the subject matter	✓			
ability to explain and illustrate concepts	✓			
PRESENTATION				
objectives of the training were clearly defined	✓			
content was organized and easy to follow	✓			
topics covered are relevant	✓			
training will be useful in my work	✓			
TRAINING				
objectives of the training was met	✓			
time allotted for the training was sufficient	✓			
venue provided a comfortable setting for learning	✓			

What did you like about the training?
- The training making it more alive and fun to encounter various people in the main office make it memorable and sharing each ideas and meeting new employees also in the training

How well this training sessions help you achieve your career goals in the future?
- Its a good foundation before we go to our respective work having ideas that make ua be more effective and efficient knowing the dos and donts and SOP of each departments

What are the changes you can practice as a result of this training?
- My perception on things and how handle everthing base on our training

What exercises were most effective in helping you understand the subject of this training program? Why?
- Brainstorming, makes you more creative and innovative and learning from other employees too

What aspect of the training could be improved?
- Can provide a handouts for future reference so when i encounter it again i can recall it again and can focus on listening rather than writing or taking pictures of the slides.