



TRAINING EVALUATION FORM

Training Date: 2023-06-15 13:57:00  
Training Title: Employee manual and company orientation  
Facilitator: Leonelle john manalo

Please complete the evaluation form for todays training session. Kindly tick off your level of agreement with the listed statement below.

	Strongly Agree	Agree	Disagree	Strongly Disagree
Please Rate the Following:				
FACILITATOR				
was well prepared	✓			
encouraged active participation from the group	✓			
knowledge of the subject matter	✓			
ability to explain and illustrate concepts	✓			
PRESENTATION				
objectives of the training were clearly defined	✓			
content was organized and easy to follow	✓			
topics covered are relevant	✓			
training will be useful in my work	✓			
TRAINING				
objectives of the training was met	✓			
time allotted for the training was sufficient	✓			
venue provided a comfortable setting for learning	✓			

What did you like about the training?  
- Everything about the training, specially how well sir leo execute his role as the facilitator.

How well this training sessions help you achieve your career goals in the future?  
- The whole process helps me very well in the line of career

What are the changes you can practice as a result of this training?  
- Now i have the knowledge or being educated about the process of both internal and external transactions, i developed to being well in transacting to everyone

What exercises were most effective in helping you understand the subject of this training program? Why?  
- The debate, because it helps me understand both idea from different point of view and how well they prove their sides

What aspect of the training could be improved?  
- None