



TRAINING EVALUATION FORM

Training Date: 2023-05-22 09:00:00
Training Title: Performance Appraisal Refresher Course
Facilitator: Mr. Mark Manalo

Please complete the evaluation form for todays training session. Kindly tick off your level of agreement with the listed statement below.

	Strongly Agree	Agree	Disagree	Strongly Disagree
Please Rate the Following:				
FACILITATOR				
was well prepared	✓			
encouraged active participation from the group	✓			
knowledge of the subject matter	✓			
ability to explain and illustrate concepts	✓			
PRESENTATION				
objectives of the training were clearly defined	✓			
content was organized and easy to follow	✓			
topics covered are relevant	✓			
training will be useful in my work	✓			
TRAINING				
objectives of the training was met	✓			
time allotted for the training was sufficient	✓			
venue provided a comfortable setting for learning	✓			

What did you like about the training?
- Very Informative Presentation, Facilitator greatly answered all concerns and questions of participants.

How well this training sessions help you achieve your career goals in the future?
- This will greatly help my team because they are rather new to the company. Learning about the Appraisal Method gives them an insight on how PCC evaluates employees

What are the changes you can practice as a result of this training?
- Hopefully, since we are now informed, it will result to better output and more accurate accomplishment of performance appraisals of employees.

What exercises were most effective in helping you understand the subject of this training program? Why?
- Doing an actual accomplishment of appraisal gave us a better understanding on how to do it, and how to apply it on our own datas.

What aspect of the training could be improved?
- Nothing in Particular