

TRAINING EVALUATION FORM

Training Date:2024-06-03 09:00:00Training Title:Employee Manual and Company OrientationFacilitator:Anna Patricia Santos

Please complete the evaluation form for todays training session. Kindly tick off your level of agreement with the listed statement below.

| | Strongly Agree | Agree | Disagree | Strongly Disagree |
|---|-----------------------|-------|----------|-------------------|
| Please Rate the Following: | | | | |
| FACILITATOR | | | | |
| was well prepared | ✓ | | | |
| encouraged active participation from the group | ✓ | | | |
| knowledge of the subject matter | ✓ | | | |
| ability to explain and illustrate concepts | ✓ | | | |
| was well prepared | ✓ | | | |
| encouraged active participation from the group | ✓ | | | |
| knowledge of the subject matter | ✓ ✓ | | | |
| ability to explain and illustrate concepts | ✓ | | | |
| was well prepared | ✓ | | | |
| encouraged active participation from the group | ✓ | | | |
| knowledge of the subject matter | ✓ | | | |
| ability to explain and illustrate concepts | ✓ ✓ | | | |
| PRESENTATION | | | | |
| objectives of the training were clearly defined | ✓ | | | |
| content was organized and easy to follow | ✓ ✓ | | | |
| topics covered are relevant | ✓ | | | |
| training will be useful in my work | ✓ | | | |
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| content was organized and easy to follow | ✓ | | | |
| topics covered are relevant | ✓ | | | |
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| objectives of the training were clearly defined | ✓ | | | |
| content was organized and easy to follow | ✓ | | | |
| topics covered are relevant | ✓ | | | |
| training will be useful in my work | ✓ | | | |
| TRAINING | | | | |
| objectives of the training was met | ✓ | | | |
| time allotted for the training was sufficient | ✓ | | | |
| venue provided a comfortable setting for learning | ✓ | | | |
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| venue provided a comfortable setting for learning | ✓ | | | |

What did you like about the training?

- Learning and fun

How well this training sessions help you achieve your career goals in the future?

- Help me understand how pcc started and know how the process wotk

What are the changes you can practice as a result of this training?

- Know the correct process for the company



TRAINING EVAISEATION FORMive in helping you understand t

program? Why?

- When we are assigned in a group and do something then suddenly we switch leaders.

What aspect of the training could be improved?

- Non so far. I was good and was handle properly by miss peachy and sir rob